

**2018–2019**

**Data File Format  
for Student Registration**



# Submission Schedule of Student Data Files for the 2018–2019 School Year

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Refer to the Calendar of Events for submission window deadlines for the 2018–2019 student registration data files.



# Key Changes to the Data File Format for Student Registration

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The following changes have been made to the Data File Format for Student Registration for 2018–2019.

## Changes to STAAR Alternate 2, TELPAS, STAAR Grades 3–8, and STAAR EOC

- New TX-UNIQUE-STUDENT-ID: the BLANK field (column BB) has been changed to indicate TX-UNIQUE-STUDENT-ID, for inclusion of a student’s Texas Student Data System (TSDS) identification number.
- LEP-INDICATOR-CODE (column U) has been expanded to allow values for M3 (3) and M4 (4) and the input value for C has been updated to be 1.
- Updated header field names. The following field header names were updated, with no change to field meaning or the values accepted:
  - BLACK-AFRICAN AMERICAN-CODE (column O)
  - TEST FORMAT (columns AJ–AN)
  - ABOVE-GRADE CODE (column AX)
  - TEST VERSION CODE (columns BD–BG and BI)
  - ONLINE TEST GROUP NAME (columns BJ–BN)

## Changes to TELPAS

- New TELPAS SESSION NAME field: the BLANK field (column BC) has been changed to allow the use of optional sessions for the TELPAS administration.

## Inclusion of registration requirements for TELPAS Alternate

### Changes to STAAR Grades 3–8

- For online testing, the TEST VERSION CODE - READING, TEST VERSION CODE - MATHEMATICS, TEST VERSION CODE - SCIENCE, TEST VERSION CODE - SOCIAL STUDIES, and TEST VERSION CODE - WRITING fields (columns BD–BG and BI) have been updated to include the 2018–2019 Personal Needs and Preferences (PNP) accommodation codes for students taking an online test only.
- New Language fields for online testing. Four fields (columns BQ–BT) have been added to indicate test language for grades 3–5: ONLINE TEST LANGUAGE - READING, ONLINE TEST LANGUAGE - MATHEMATICS, ONLINE TEST LANGUAGE - SCIENCE, and ONLINE TEST LANGUAGE - WRITING.<sup>Ω</sup>
- New (optional) TX-UNIQUE-STAFF-ID fields: five fields (columns BW–CA) have been added to indicate the TSDS ID code for the subject-specific lead teacher to allow for teacher-level reporting: TX-UNIQUE-STAFF-ID - READING, TX-UNIQUE-STAFF-ID - MATHEMATICS, TX-UNIQUE-STAFF-ID - SCIENCE, TX-UNIQUE-STAFF-ID - SOCIAL STUDIES, and TX-UNIQUE-STAFF-ID - WRITING.<sup>£</sup>
- New Test Format fields: five fields (columns AJ–AN) have been added to indicate when a student is testing online or on paper: TEST FORMAT - READING, TEST FORMAT - MATHEMATICS, TEST FORMAT - SCIENCE, TEST FORMAT - SOCIAL STUDIES, TEST FORMAT - WRITING.<sup>Ω</sup>

<sup>Ω</sup>These STAAR Grades 3–8 fields will be mandatory beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field headers should remain in place with no data populating the fields.

<sup>£</sup>The (optional) TX-UNIQUE-STAFF ID fields will be available for use in primary administrations only. For retest administrations (December EOC, May grades 5 and 8, June grades 5 and 8, and June EOC), these fields are considered as informational only. Districts will not be able to add or update teacher data by upload for these registrations.

### Changes to STAAR End-of-Course (EOC)

- For online testing, the STAAR EOC TEST VERSION CODE field (column AW) has been updated to include the new Personal Needs and Preferences (PNP) accommodation codes for students taking an online test only. **NOTE:** New PNP accommodation codes will be available for use beginning with the spring 2019 administrations.
- New (optional) TX-Unique-Staff-ID field: one field (column CB) has been added to indicate the ID code for the subject-specific lead teacher to allow for teacher-level reporting. <sup>£</sup>

<sup>α</sup>These STAAR Grades 3–8 fields will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field headers should remain in place with no data populating the fields.

<sup>£</sup>The (optional) TX-UNIQUE-STAFF ID fields will be available for use in primary administrations only. For retest administrations (December EOC, May grades 5 and 8, June grades 5 and 8, and June EOC), these fields are considered as informational only. Districts will not be able to add or update teacher data by upload for these registrations.

# Student Data File Specifications

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## Submitting Student Data

Student data should be submitted as a CSV file. The most common reason for a failure to process is that the file was not created as a CSV file. Excel spreadsheets are not accepted, and simply renaming an Excel spreadsheet to CSV will not work. See below for instructions on creating CSV files.

**NOTE:** Fields that are not applicable for a program should be left blank.

Starting on page 41, an addendum is available, listing all fields in CSV column order. The addendum may be used to quickly determine which fields are available on the data file for each testing program. Refer to the Student Data File Format section for required fields.

## Creating CSV Data Files

PEIMS Data Element ID numbers and codes that correspond to columns are listed on the following pages. All fields are alphanumeric. Data that are missing or not applicable are represented by blank columns.

An Excel template, *2018–2019 Student Upload Registration-Precoding Header Template*, is available for use at <http://www.TexasAssessment.com/technology>.

When your file is complete, save the file to your desktop or to a file directory. When saving, choose to save as a “CSV (Comma delimited) (\*.csv)” file type.

**NOTE:** Depending on your software, you might have several CSV file types from which to choose. PC users can select any CSV file type; however, Mac users must select the “CSV (Windows)” file type to avoid errors in their file submission.

See the instructions below for prompts you may see when saving your file as a CSV:

- If you are prompted with a message about multiple sheets, click OK.
- If you are prompted with a message about the format of your file, click Yes.

## General Student Registration Procedures

For help with creating a data file, registering students, and resolving error records, go to <http://www.TexasAssessment.com/technology/>.

For questions about STAAR grades 3–8 or EOC:

Contact the Texas Assessment Support Center

By phone: 1-855-333-7770

By email: [STAAR3-8@ets.org](mailto:STAAR3-8@ets.org) or [STAAREOC@ets.org](mailto:STAAREOC@ets.org)

For questions about STAAR Alternate 2, TELPAS, and TELPAS Alternate:

Contact the Customer Service Center

By phone: 800-627-0225

Refer to the administration procedures below to create a student data file upload to register students or update currently registered students for a specific administration.



# STAAR Alternate 2

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Use the information below to validate the STAAR Alternate 2 student data file prior to uploading to the Assessment Management System.

1. Grade levels for this administration should include only grades 3–12.

2. The following fields are required on the student data file:

Grade  
Campus-ID-of-Enrollment (County/District/Campus Number)  
District-Name  
Campus-Name  
Student Name fields (Last-Name, First-Name) **NOTE:** Middle-Initial not required  
PEIMS-ID  
Date-of-Birth  
TX-UNIQUE-STUDENT-ID

3. Sex-Code is required for new students only.

4. The End-of-Course Code (Course Code) field is mandatory for all students in grades 9–12.

5. For the following fields, if left blank, the system will try to match the student in the Student Directory. If a match is found, it will populate these fields with information in the Student Directory.

Hispanic-Latino-Code  
American-Indian-Alaska-Native-Code  
Asian-Code  
Black-African American-Code  
Native-Hawaiian-Pacific-Islander-Code  
White-Code  
Economic-Disadvantage-Code  
Title-I-Part-A-Indicator-Code  
Migrant-Indicator-Code  
LEP-Indicator-Code  
Bilingual-Program-Type-Code  
ESL-Program-Type-Code  
Special-Ed-Indicator-Code  
Gifted-Talented-Indicator-Code  
At-Risk-Indicator-Code  
Career-And-Technical-Ed-Indicator-Cd

6. If students are enrolled in more than one course with a corresponding EOC test, they will need to have multiple records on the data file. List each student for each assessment for which he or she is to be registered.

7. Test Code is not required. It will be populated if you request a student registration export file.

8. The Group Name field is needed to load student records into selected groups of your choice. If

this field is left blank, all students will have a generic group name of “NO GROUP NAME GIVEN”, and students will be grouped by campus. It is advised to provide the Group Name field on your files so students will be grouped by more than just the campus level.

9. Home County/District/Campus Code (Reporting CDC) should only be provided if the student is testing at a different campus from the campus of enrollment.

## Student Data File Format Cross-Reference STAAR Alternate 2

DISTRICT INFORMATION		FIELD LENGTH	CSV FILE COLUMN
Campus-ID-of-Enrollment	9	B	
District-Name	15	C	
Campus-Name	15	D	
Home County/District/Campus Code	9	BH	
STUDENT INFORMATION			
Grade-Level-Code	2	A	
Last-Name	15	F	
First-Name	10	G	
Middle-Initial	1	H	
PEIMS-ID	9	I	
Sex-Code	1	J	
Date-of-Birth	6	K	
Hispanic-Latino-Code	1	L	
American-Indian-Alaska-Native-Code	1	M	
Asian-Code	1	N	
Black-African American-Code	1	O	
Native-Hawaiian-Pacific-Islander-Code	1	P	
White-Code	1	Q	
Local-Student-ID	9	AF	
TX-Unique-Student-ID	10	BB	
PROGRAM INFORMATION			
Economic-Disadvantage-Code	1	R	
Title-I-Part-A-Indicator-Code	1	S	
Migrant-Indicator-Code	1	T	
LEP-Indicator-Code	1	U	
Bilingual-Program-Type-Code	1	V	
ESL-Program-Type-Code	1	W	
Special-Ed-Indicator-Code	1	X	
Gifted-Talented-Indicator-Code	1	Y	
At-Risk-Indicator-Code	1	Z	
Career-And-Technical-Ed-Ind-Cd	1	AA	
TEST ADMINISTRATION INFORMATION			
Group Name	20	E	
Local Use	4	AB-AE	
End-of-Course Code	2	AI	
Test Code	5	AT	



# TELPAS

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Use the information below to validate TELPAS student data files prior to uploading to the Assessment Management System.

1. Grade levels for this administration should include grades K–12.

2. The following fields are required on the student data file:

Grade  
Campus-ID-of-Enrollment (County/District/Campus Number)  
District-Name  
Campus-Name  
Student Name fields (Last-Name, First-Name) **NOTE:** Middle-Initial not required  
PEIMS-ID  
Date-of-Birth  
TX-UNIQUE-STUDENT-ID  
TELPAS Code

3. Sex-Code is required for new students only.

4. For the following fields, if left blank, the system will try to match the student in the Student Directory. If a match is found, it will populate these fields with information in the Student Directory.

Hispanic-Latino-Code  
American-Indian-Alaska-Native-Code  
Asian-Code  
Black-African American-Code  
Native-Hawaiian-Pacific-Islander-Code  
White-Code  
Economic-Disadvantage-Code  
Title-I-Part-A-Indicator-Code  
Migrant-Indicator-Code  
LEP-Indicator-Code  
Bilingual-Program-Type-Code  
ESL-Program-Type-Code  
Special-Ed-Indicator-Code  
Gifted-Talented-Indicator-Code  
At-Risk-Indicator-Code  
Career-And-Technical-Ed-Indicator-Cd

5. The Group Name field is needed to load student records into selected groups of your choice. If this field is left blank, all students will have a generic group name of “NO GROUP NAME GIVEN”, and students will be grouped by campus. It is advised to provide the Group Name field on your files so students will be grouped by more than just the campus level.

6. Years in U.S. Schools is a field you can populate on your data file if you want to have it preloaded. This field cannot be pulled from PEIMS submissions. It can only be preloaded through your Student Data File submission. If left blank, the district will need to update each student record to

supply this information in the Assessment Management System.

7. The Test Format field should be left blank.
8. The TELPAS Code is a required field and must be present for each record. Verify that the appropriate TELPAS Code has been entered on each student record.
9. The Unschooled Asylee/Refugee and Students with Interrupted Formal Education (SIFE) Codes can be populated on your data file if you want them preloaded. If any of these fields are left blank, the system will default that field to N for No.
10. Test Code is not required. It will be populated if you request a student registration export file.
11. TELPAS Session Name is an optional field. If it is populated, this field will be used to create and place student test assignments into sessions. The session names will be the value in this field with the test code appended.

For example if a TELPAS student is being registered for TELPAS using TELPAS CODE= A, and Session Name field is set to "GRADE 4", the test assignments will be placed into the following three sessions: Listening and Speaking test assignment will be put into a session called "GRADE 4 - p04ls", Reading test assignment will be placed into a session called "GRADE 4 - p04re", and the Writing test assignment will be placed into a session called "GRADE 4 - p04wr".

If the field is left blank, the student test will not be put into a session. If the field is populated and at the time of the import it is determined that the session should not be auto created, you may select "Don't Auto Create Test Sessions" when performing the student registration import and the session field will be ignored.

12. Home County/District/Campus Code (Reporting CDC) should only be provided if the student is testing at a different campus from the campus of enrollment.

## Student Data File Format Cross-Reference TELPAS

DISTRICT INFORMATION	FIELD LENGTH	CSV FILE COLUMN
Campus-ID-of-Enrollment	9	B
District-Name	15	C
Campus-Name	15	D
Home County/District/Campus Code	9	BH
STUDENT INFORMATION		
Grade-Level-Code	2	A
Last-Name	15	F
First-Name	10	G
Middle-Initial	1	H
PEIMS-ID	9	I
Sex-Code	1	J
Date-of-Birth	6	K
Hispanic-Latino-Code	1	L
American-Indian-Alaska-Native-Code	1	M
Asian-Code	1	N
Black-African American-Code	1	O
Native-Hawaiian-Pacific-Islander-Code	1	P
White-Code	1	Q
Local-Student-ID	9	AF
TX-Unique-Student-ID	10	BB
PROGRAM INFORMATION		
Economic-Disadvantage-Code	1	R
Title-I-Part-A-Indicator-Code	1	S
Migrant-Indicator-Code	1	T
LEP-Indicator-Code	1	U
Bilingual-Program-Type-Code	1	V
ESL-Program-Type-Code	1	W
Special-Ed-Indicator-Code	1	X
Gifted-Talented-Indicator-Code	1	Y
At-Risk-Indicator-Code	1	Z
Career-And-Technical-Ed-Ind-Cd	1	AA
Years in U.S. Schools	1	AG
Parental Denial Code	1	AH
TEST ADMINISTRATION INFORMATION		
Group Name	20	E
Local Use	4	AB-AE
Test Code	5	AT
TELPAS Code	1	AV
Unschooling Asylee/Refugee Code	1	AY
Students with Interrupted Formal Education Code	1	AZ
TELPAS Session Name	20	BC





# TELPAS Alternate

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Use the information below to validate TELPAS Alternate student data files prior to uploading to the Assessment Management System.

1. Grade levels for this administration should include grades 2–12.

2. The following fields are required on the student data file:

Grade  
Campus-ID-of-Enrollment (County/District/Campus Number)  
District-Name  
Campus-Name  
Student Name fields (Last-Name, First-Name) **NOTE:** Middle-Initial not required  
PEIMS-ID  
Date-of-Birth  
TX-UNIQUE-STUDENT-ID

3. Sex-Code is required for new students only.

4. For the following fields, if left blank, the system will try to match the student in the Student Directory. If a match is found, it will populate these fields with information in the Student Directory.

Hispanic-Latino-Code  
American-Indian-Alaska-Native-Code  
Asian-Code  
Black-African American-Code  
Native-Hawaiian-Pacific-Islander-Code  
White-Code  
Economic-Disadvantage-Code  
Title-I-Part-A-Indicator-Code  
Migrant-Indicator-Code  
LEP-Indicator-Code  
Bilingual-Program-Type-Code  
ESL-Program-Type-Code  
Special-Ed-Indicator-Code  
Gifted-Talented-Indicator-Code  
At-Risk-Indicator-Code  
Career-And-Technical-Ed-Indicator-Cd

5. The Group Name field is needed to load student records into selected groups of your choice. If this field is left blank, all students will have a generic group name of “NO GROUP NAME GIVEN”, and students will be grouped by campus. It is advised to provide the Group Name field on your files so students will be grouped by more than just the campus level.

6. Years in U.S. Schools is a field you can populate on your data file if you want to have it preloaded. This field cannot be pulled from PEIMS submissions. It can only be preloaded through your Student Data File submission. If left blank, the district will need to update each student record to supply this information in the Assessment Management System.

7. The Test Format field should be left blank.
8. The Unschooled Asylee/Refugee and Students with Interrupted Formal Education (SIFE) Codes can be populated on your data file if you want them preloaded. If any of these fields are left blank, the system will default that field to N for No.
9. Test Code is not required. It will be populated if you request a student registration export file.
10. Home County/District/Campus Code (Reporting CDC) should only be provided if the student is testing at a different campus from the campus of enrollment.

**Student Data File Format Cross-Reference  
TELPAS Alternate**

DISTRICT INFORMATION	FIELD LENGTH	CSV FILE COLUMN
Campus-ID-of-Enrollment	9	B
District-Name	15	C
Campus-Name	15	D
Home County/District/Campus Code	9	BH
STUDENT INFORMATION		
Grade-Level-Code	2	A
Last-Name	15	F
First-Name	10	G
Middle-Initial	1	H
PEIMS-ID	9	I
Sex-Code	1	J
Date-of-Birth	6	K
Hispanic-Latino-Code	1	L
American-Indian-Alaska-Native-Code	1	M
Asian-Code	1	N
Black-African American-Code	1	O
Native-Hawaiian-Pacific-Islander-Code	1	P
White-Code	1	Q
Local-Student-ID	9	AF
TX-Unique-Student-ID	10	BB
PROGRAM INFORMATION		
Economic-Disadvantage-Code	1	R
Title-I-Part-A-Indicator-Code	1	S
Migrant-Indicator-Code	1	T
LEP-Indicator-Code	1	U
Bilingual-Program-Type-Code	1	V
ESL-Program-Type-Code	1	W
Special-Ed-Indicator-Code	1	X
Gifted-Talented-Indicator-Code	1	Y
At-Risk-Indicator-Code	1	Z
Career-And-Technical-Ed-Ind-Cd	1	AA
Years in U.S. Schools	1	AG
Parental Denial Code	1	AH
TEST ADMINISTRATION INFORMATION		
Group Name	20	E
Local Use	4	AB-AE
Test Code	5	AT
Unschooling Asylee/Refugee Code	1	AY
Students with Interrupted Formal Education Code	1	AZ



# STAAR Grades 3–8

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Use the information below to validate STAAR grades 3–8 student data files prior to uploading to the Assessment Management System.

1. Grade levels should include grades 3–8 that will be testing in the April and May 2019 STAAR test administrations.

2. The following fields are required on the student data file:

Grade  
Campus-ID-of-Enrollment (County/District/Campus Number)  
District-Name  
Campus-Name  
Student Name fields (Last-Name, First-Name) **NOTE:** Middle-Initial not required  
PEIMS-ID  
Date-of-Birth  
Sex-Code  
TX-UNIQUE-STUDENT-ID

3. For the following fields, if left blank, the system will try to match the student in the Student Directory. If a match is found it will populate these fields with information in the Student Directory.

Hispanic-Latino-Code  
American-Indian-Alaska-Native-Code  
Asian-Code  
Black-African American-Code  
Native-Hawaiian-Pacific-Islander-Code  
White-Code  
Economic-Disadvantage-Code  
Title-I-Part-A-Indicator-Code  
Migrant-Indicator-Code  
LEP-Indicator-Code  
Bilingual-Program-Type-Code  
ESL-Program-Type-Code  
Special-Ed-Indicator-Code  
Gifted-Talented-Indicator-Code  
At-Risk-Indicator-Code  
Career-And-Technical-Ed-Indicator-Cd

4. The Group Name field is used if you chose a sort order other than by campus/grade/student alpha order to receive your precode materials. If you provide a Group Name for the student, your precode materials will be sorted by campus/grade/Group Name/student. Any student without a Group Name will be given the default group “NO GROUP NAME GIVEN”. If you want to have your precode materials sorted by just campus/grade/student alpha order, leave the Group Name field blank. To replace an unwanted Group Name, replace the Group Name with the phrase “NO GROUP NAME GIVEN”. Blanks in the Group Name field will not overwrite existing data in the Group Name field.

**NOTE:** The Group Name will also be used as the default online test group name if no online test

group name is provided for a subject. This field should only be used to organize test takers into groups; otherwise the field should be left blank or replaced with “NO GROUP NAME GIVEN”.

5. The TEST FORMAT - READING, TEST FORMAT - MATHEMATICS, TEST FORMAT - SCIENCE, TEST FORMAT - SOCIAL STUDIES, and TEST FORMAT - WRITING fields (columns AJ–AN) should be used to indicate if a student is testing online (O) or on paper (P). If no format is indicated, and there are no PNP settings, the system will default testers to paper. If no format is indicated and the student has PNP settings for the specified subject, the system will default to online testing.
6. The TEST VERSION CODE - READING, TEST VERSION CODE - MATHEMATICS, TEST VERSION CODE - SCIENCE, TEST VERSION CODE - SOCIAL STUDIES, and TEST VERSION CODE - WRITING fields will be used to indicate the following for online STAAR grades 3–8:

PNP accommodation codes:

- B = Refreshable Braille Device and Screen Reader (delivered for reading, writing, and social studies only, available for tests delivered in English only)
- E = Spelling Assistance (delivered for grades 4 and 7 writing only)
- M = Basic Calculator (delivered for mathematics and science in grades 3–7 only)
- R = Content and Language Supports
- T = Text-to-Speech (includes click word)
- V = ASL Signed Videos (available for tests delivered in English only)

Designated Supports:

- D = Designated Supports for a student testing online

**NOTES:**

- Not all accommodations may be available for all tests.
- Accommodations codes can be entered in the Test Version Code field(s) in any order, with no punctuation. Each Test Version Code field may contain multiple accommodations codes; for example, TR in this column is for a student who requires Text-to-Speech and Content and Language Supports.
- A value of E (Spelling Assistance) should be entered for grades 4 or 7 writing only; this accommodation is not available for any other grades 3–8 assessments.
- A value of M (Basic Calculator) should be entered for mathematics or science in grades 3–7 only; this accommodation is not available for other grade 3–8 assessments.
- To modify Test Version Code field(s), enter all the codes for the student. The previous codes will be replaced by the new set.
- To register students for online testing with no accommodations, leave the subject-specific Test Version Code field blank, and enter O in the subject-specific Test Format field.

**ADDITIONAL NOTE:** A value of B (Refreshable Braille Device and Screen Reader) cannot be combined with E, M, R, T, or V. It can only be used alone or in combination with D (Designated Supports) for tests delivered in English.

7. The Above-Grade Code field is used if a student is testing above grade level for a specific subject. If a student is indicated as needing an above grade level assessment, you will receive both the enrolled grade answer document and the above grade answer document in your precode materials.

**NOTE:** Students testing above grade level must be registered for each administration in which

they will test. For example, a seventh-grade student taking grade 8 mathematics should be registered separately in each of the following administrations:

- April 2019 Grade 7 Writing
- April 2019 Grade 8 Mathematics (above grade level)
- May 2019 Grade 7 Reading

8. Column BH, Home County/District/Campus Code (Reporting CDC), should only be provided if the student is testing at a different campus from the campus of enrollment.

**NOTE:** If column B (Campus-ID-of-Enrollment) and column BH (Home County/District/Campus Code) are different, the system will default the student to testing at the campus in column B and reporting to the campus in column BH.

9. For each subject being delivered as an online test, districts can specify an Online Test Group Name. All students in the group will be listed in the same Online Test Group. If no Online Test Group is specified for a subject, the Group Name in column E will be used. If Group Name is not provided, then the default group “NO GROUP NAME GIVEN” will be used for the online test group name. To replace an unwanted Group Name, replace the Group Name with the phrase “NO GROUP NAME GIVEN”. Blanks in the Group Name field will not overwrite existing data in the Group Name field.

**NOTE:** Online test group names entered for tests that are not delivered online will be ignored.

10. Action-Indicator will be used for STAAR grades 3–8 registrations.

**NOTE:** Registrations for paper testing uploaded during the precode window for an administration will generate precoded answer documents and cannot be deleted after the precode deadline. Additions and updates made after the precode deadline will not impact the precoded answer documents districts will receive. Unused precoded answer documents must be voided.

11. To register a grades 5–8 student for an EOC test, use the STAAR EOC student data file for the EOC test(s) and use the grades 3–8 data file for the required grades 3–8 tests. Unused precoded answer documents for grades 3–8 must be voided.

12. If a retester file (e.g., the District Student Home Campus Report or District Student Test Campus Report) is downloaded from the STAAR Assessment Management System, the Retester Indicator-MA and Retester Indicator-RE fields (columns BO and BP) will be auto-populated with a P for any student that has previously achieved Approaches Grade Level performance for one of the subjects (mathematics or reading) but needs to test the other subject during a retest administration (May or June).

**NOTES:**

- These indicator columns are for informational purposes only; districts cannot create registrations or update these indicators by uploading values in these columns.
- A blank in either column indicates the student has not yet achieved Approaches Grade Level performance for that subject and is registered for the subject area test. Blanks in both columns indicate the student is registered for both subject area tests.
- To retain this registration for a student who is new to a district or campus and has previously achieved Approaches Grade Level performance in one of the subjects, use the Action Indicator (column AS) to transfer the student to the proper district and/or campus, rather than creating a new registration.

13. Columns BQ–BT (Online Test Language) should be used to indicate if students testing online in grades 3–5 will test in English (E) or Spanish (S). When left blank, this field will default to English.
14. Columns BW–CA are optional and may be used to indicate the unique TX-Unique-Staff-ID for a student’s subject-specific lead teacher(s).



**Student Data File Format Cross-Reference  
STAAR Grades 3–8**

DISTRICT INFORMATION	FIELD LENGTH	CSV FILE COLUMN
Campus-ID-of-Enrollment	9	B
District-Name	15	C
Campus-Name	15	D
Home County/District/Campus Code	9	BH
STUDENT INFORMATION		
Grade-Level-Code	2	A
Last-Name	15	F
First-Name	10	G
Middle-Initial	1	H
PEIMS-ID	9	I
Sex-Code	1	J
Date-of-Birth	6	K
Hispanic-Latino-Code	1	L
American-Indian-Alaska-Native-Code	1	M
Asian-Code	1	N
Black-African American-Code	1	O
Native-Hawaiian-Pacific-Islander-Code	1	P
White-Code	1	Q
Local-Student-ID	9	AF
TX-Unique-Student-ID	10	BB
PROGRAM INFORMATION		
Economic-Disadvantage-Code	1	R
Title-I-Part-A-Indicator-Code	1	S
Migrant-Indicator-Code	1	T
LEP-Indicator-Code	1	U
Bilingual-Program-Type-Code	1	V
ESL-Program-Type-Code	1	W
Special-Ed-Indicator-Code	1	X
Gifted-Talented-Indicator-Code	1	Y
At-Risk-Indicator-Code	1	Z
Career-And-Technical-Ed-Ind-Cd	1	AA
TEST ADMINISTRATION INFORMATION		
Group Name	20	E
Local Use	4	AB–AE
Test Format - Reading	1	AJ
Test Format - Mathematics	1	AK
Test Format - Science	1	AL
Test Format - Social Studies	1	AM
Test Format - Writing	1	AN
Action-Indicator	1	AS

Above-Grade Code	2	AX
Test Version Code - Reading	6	BD
Test Version Code - Mathematics	6	BE
Test Version Code - Science	6	BF
Test Version Code - Social Studies	6	BG
Test Version Code - Writing	6	BI
Online Test Group Name - Reading	20	BJ
Online Test Group Name - Mathematics	20	BK
Online Test Group Name - Science	20	BL
Online Test Group Name - Social Studies	20	BM
Online Test Group Name - Writing	20	BN
Retester Indicator-MA	1	BO
Retester Indicator-RE	1	BP
Online Test Language - Reading	1	BQ
Online Test Language - Mathematics	1	BR
Online Test Language - Science	1	BS
Online Test Language - Writing	1	BT
TX-Unique-Staff-ID - Reading	10	BW
TX-Unique-Staff-ID - Mathematics	10	BX
TX-Unique-Staff-ID - Science	10	BY
TX-Unique-Staff-ID - Social Studies	10	BZ
TX-Unique-Staff-ID - Writing	10	CA

# STAAR End-of-Course (EOC)

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Use the information below to validate STAAR EOC student data files prior to uploading to the Assessment Management System.

1. Grade levels for the April, May, June, and December administrations should include grades 5–12 only.
2. The following fields are required on the student data file:

Grade  
Campus-ID-of-Enrollment (County/District/Campus Number)  
District-Name  
Campus-Name  
Student Name fields (Last-Name, First-Name) **NOTE:** Middle-Initial not required  
PEIMS-ID  
Date-of-Birth  
End-of-Course Code (Course Code)  
Test Format (Choose paper or online testing mode; for students with PNP accommodations, enter O in the Test Format field.)  
Sex-Code  
TX-UNIQUE-STUDENT-ID

3. For the following fields, if left blank, the system will try to match the student in the Student Directory. If a match is found, it will populate these fields with information in the Student Directory.

Hispanic-Latino-Code  
American-Indian-Alaska-Native-Code  
Asian-Code  
Black-African American-Code  
Native-Hawaiian-Pacific-Islander-Code  
White-Code  
Economic-Disadvantage-Code  
Title-I-Part-A-Indicator-Code  
Migrant-Indicator-Code  
LEP-Indicator-Code  
Bilingual-Program-Type-Code  
ESL-Program-Type-Code  
Special-Ed-Indicator-Code  
Gifted-Talented-Indicator-Code  
At-Risk-Indicator-Code  
Career-And-Technical-Ed-Indicator-Cd

4. The Group Name field is used if you chose a sort order other than by campus/subject/student alpha order to receive your paper testing precode materials. If you provide a Group Name for the student, your precode materials will be sorted by campus/subject/Group Name/student. Any student without a Group Name will be given the default group “NO GROUP NAME GIVEN”. If you want to have your precode materials sorted by just campus/subject/student alpha order, leave the Group Name field blank. To replace an unwanted Group Name, replace

the Group Name with the phrase “NO GROUP NAME GIVEN”. Blanks in the Group Name field will not overwrite existing data in the Group Name field.

**NOTE:** This field should only be used to organize test takers into groups; otherwise the field should be left blank or contain the phrase “NO GROUP NAME GIVEN”.

**NOTE:** The Group Name field will also be used to name and populate online testing groups.

5. The STAAR EOC Test Version Code will be used to indicate the following for online STAAR EOC:

PNP accommodation codes:

B = Refreshable Braille Device and Screen Reader (delivered online for English I, English II, and U.S. History only)

E = Spelling Assistance (delivered for English I, English II, and English III only)

R = Content and Language Supports (not available for Algebra II or English III)

T = Text-to-Speech (includes click word)

V = ASL Signed Videos (not available for Algebra II or English III)

Designated Supports:

D = Designated Supports for a student testing online

**NOTES:**

- Not all accommodations may be available for all tests.
- Accommodations codes can be entered in the Test Version Code field in any order, with no punctuation. Each Test Version Code field may contain multiple accommodations codes. For example, TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.
- A value of B (Refreshable Braille Device and Screen Reader) should only be entered for English I, English II, or U.S. History; this accommodation is not available for other EOC assessments.
- A value of E (Spelling Assistance) should only be entered for English I, English II, or English III; this accommodation is not available for any other EOC assessments.
- The Refreshable Braille Device and Screen Reader (B) and ASL Signed Videos (V) accommodations will be available beginning with the spring 2019 administrations.
- To modify the STAAR EOC Test Version Code, enter all the codes for the student. The previous codes will be replaced by the new set.
- To register students for online testing with no accommodations, leave the EOC Test Version Code blank, and enter O in the Test Format - EOC field.

**ADDITIONAL NOTE:** A value of B (Refreshable Braille Device and Screen Reader) cannot be combined with E, T, R, or V; it can only be used alone or in combination with D (Designated Supports).

6. If students are enrolled in more than one course with a corresponding EOC test, they will need to have multiple records on the data file. List each student for each assessment for which he or she is to be registered.
7. Home County/District/Campus Code (Reporting CDC) should only be provided if the student is testing at a different campus from the campus of enrollment.

**NOTE:** if column B (Campus-ID-of-Enrollment) and column BH (Home County/District/Campus Code) are different, the system will default the student to testing at the campus in column B and reporting to the campus in column BH.

8. Action-Indicator will be used for STAAR EOC registrations.

**NOTE:** Registrations for paper testing uploaded during the precode window for an administration will generate precoded answer documents and cannot be deleted after the precode deadline. Additions and updates made after the precode deadline will not impact the precoded answer documents districts will receive. Unused precoded answer documents must be voided.

9. Beginning with spring 2019, column CB is optional and may be used to indicate the TX-Unique-Staff-ID number for a student's subject-specific lead teacher.

**Student Data File Format Cross-Reference  
STAAR End-of-Course**

DISTRICT INFORMATION	FIELD LENGTH	CSV FILE COLUMN
Campus-ID-of-Enrollment	9	B
District-Name	15	C
Campus-Name	15	D
Home County/District/Campus Code	9	BH
STUDENT INFORMATION		
Grade-Level-Code	2	A
Last-Name	15	F
First-Name	10	G
Middle-Initial	1	H
PEIMS-ID	9	I
Sex-Code	1	J
Date-of-Birth	6	K
Hispanic-Latino-Code	1	L
American-Indian-Alaska-Native-Code	1	M
Asian-Code	1	N
Black-African American-Code	1	O
Native-Hawaiian-Pacific-Islander-Code	1	P
White-Code	1	Q
Local-Student-ID	9	AF
TX-Unique-Student-ID	10	BB
PROGRAM INFORMATION		
Economic-Disadvantage-Code	1	R
Title-I-Part-A-Indicator-Code	1	S
Migrant-Indicator-Code	1	T
LEP-Indicator-Code	1	U
Bilingual-Program-Type-Code	1	V
ESL-Program-Type-Code	1	W
Special-Ed-Indicator-Code	1	X
Gifted-Talented-Indicator-Code	1	Y
At-Risk-Indicator-Code	1	Z
Career-And-Technical-Ed-Ind-Cd	1	AA
TEST ADMINISTRATION INFORMATION		
Group Name	20	E
Local Use	4	AB-AE
End-of-Course Code	2	AI
Test Format - EOC	1	AO
Action-Indicator	1	AS
STAAR EOC Test Version Code	6	AW
TX-Unique-Staff-ID - EOC	10	CB

# STUDENT DATA FILE FORMAT

PEIMS Data Element ID and Code	Field Description and Answer Document Codes (PEIMS data element names are used where available)	ANS Doc Column Headings (And Codes)	CSV File Column	Field Length
<b>DISTRICT INFORMATION</b>				
E0782	<b>CAMPUS-ID-OF-ENROLLMENT</b> County/District/Campus Number		B	9
E0213	<b>DISTRICT-NAME</b>		C	15
E0267	<b>CAMPUS-NAME</b>		D	15
	<b>HOME COUNTY/DISTRICT/CAMPUS CODE<sup>†</sup></b> Indicates the home county/district/campus (reporting CDC) number of a student testing online (or a STAAR Alternate 2 student). This code indicates that the student should be reported to a campus other than the one at which the student is testing. If the student is testing at his or her own campus, this field can be left blank.  <b>NOTE:</b> For paper testing, the campus header is used for reporting.		BH	9
<b>STUDENT INFORMATION</b>				
E0017	<b>GRADE-LEVEL-CODE</b> STAAR Alternate 2 = grades 03, 04, 05, 06, 07, 08, 09, 10, 11, 12  TELPAS = grades 0K, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12 STAAR EOC = grades 05, 06, 07, 08, 09, 10, 11, 12 STAAR grades 3–8 = grades 03, 04, 05, 06, 07, 08		A	2
E0705	<b>LAST-NAME</b> Valid values: A-Z; a-z; hyphen; apostrophe; embedded spaces		F	15
E0703	<b>FIRST-NAME</b> Valid values: A-Z; a-z; hyphen; apostrophe; embedded spaces		G	10
E0704	<b>MIDDLE-INITIAL</b> Take the first character from "MIDDLE-NAME" Valid Values: A-Z; a-z; hyphen; blank		H	1
E0001	<b>PEIMS-ID</b> Either a Student's ID number or a state approved alternative ID number consisting of an "S" followed by eight digits.		I	9
E0004 M F	<b>SEX-CODE</b> M = Male F = Female	(SEX-CODE) (M) (F)	J	1
E0006	<b>DATE-OF-BIRTH</b> MMDDYY (NOTE: The Assessment Management System will convert the date to MM/DD/YYYY)	(DATE-OF-BIRTH)	K	6
E1064  1 0	<b>HISPANIC-LATINO-CODE</b> Student has been identified as Hispanic/Latino 1=Hispanic/Latino 0=Not Hispanic/Latino	(ETH)  (1) (0)	L	1

<sup>†</sup>This element is not part of the PEIMS data collection system.

E1059	<b>AMERICAN-INDIAN-ALASKA-NATIVE-CODE</b> Student has been identified as American Indian or Alaska Native. 1=Yes 0=No	(I) (1) (0)	M	1
E1060	<b>ASIAN-CODE</b> Student has been identified as Asian. 1=Yes 0=No	(A) (1) (0)	N	1
E1061	<b>BLACK-AFRICAN AMERICAN-CODE</b> Student has been identified as Black or African American. 1=Yes 0=No	(B) (1) (0)	O	1
E1062	<b>NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE</b> Student has been identified as Native Hawaiian or Pacific Islander. 1=Yes 0=No	(P) (1) (0)	P	1
E1063	<b>WHITE-CODE</b> Student has been identified as White. 1=Yes 0=No	(W) (1) (0)	Q	1
E0923	<b>LOCAL-STUDENT-ID</b> Optional, assigned by the school district. Valid values: 0-9, blank	(LOCAL-STUDENT-ID)	AF	9
E1523	<b>TX-UNIQUE-STUDENT-ID</b> Enter the 10-digit state ID number. Valid values: 0-9		BB	10
<b>PROGRAM INFORMATION</b>				
E0785	<b>ECONOMIC-DISADVANTAGE-CODE</b> <b>NOTE:</b> For precoding file, use only the second digit. 1 = Eligible for free meals under the National School Lunch and Child Nutrition Program 2 = Eligible for reduced-price meals under the National School Lunch and Child Nutrition Program 99 = Other economic disadvantage 00 = Not identified as economically disadvantaged	(ED) (01) (02) (99) (00)	R	1
E0894	<b>TITLE-I-PART-A-INDICATOR-CODE</b> 6 = Student attends campus with school wide program 7 = Student participates in program at targeted assistance school 8 = Student is previous participant in program at targeted assistance school (not a current participant) 9 = Student does not attend a Title I, Part A school but receives Title I, Part A services because the student is homeless 0 = Student does not currently participate in and has not previously participated in program at current campus	(TIA) (6) (7) (8) (9) (0)	S	1
E0984	<b>MIGRANT-INDICATOR-CODE</b> Student has been identified as a migrant student. 1=Yes 0=No	(MS) (1) (0)	T	1

†This element is not part of the PEIMS data collection system.



E0790	<b>LEP-INDICATOR-CODE</b> Student has been identified as limited English proficient by the language proficiency assessment committee (LPAC). 1* = Student is currently identified as LEP F = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her first year of monitoring S = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her second year of monitoring 3 = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her third year of monitoring 4 = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her fourth year of monitoring 0 = All other enrolled students  *NOTE: the STAAR Assessment Management System will accept either the numerical registration code or the alphabetical reporting code for the following values: 1 or C = Student is currently identified as LEP 3 or T = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her third year of monitoring 4 or R = Student has met criteria for bilingual/ESL program exit, is no longer classified as LEP in PEIMS, and is in his or her fourth year of monitoring	(L)  (C) (M1) (M2) (M3) (M4) (0)	U	1
E1042	<b>BILINGUAL-PROGRAM-TYPE-CODE</b> 2 = Transitional bilingual/early exit 3 = Transitional bilingual/late exit 4 = Dual language immersion/two-way 5 = Dual language immersion/one-way 0 = Student does not participate in the bilingual program	(B) (2) (3) (4) (5) (0)	V	1
E1043	<b>ESL-PROGRAM-TYPE-CODE</b> 2 = English as a second language/content-based 3 = English as a second language/pull-out 0 = Student does not participate in the English as a second language (ESL) program <b>NOTE:</b> For bilingual or ESL students, program information should reflect enrollment in either a bilingual or an ESL program, not both.	(ESL) (2) (3) (0)	W	1
E0794	<b>SPECIAL-ED-INDICATOR-CODE</b> 1 = Student is participating in a special education program 0 = Student is not participating in a special education program	(SE) (1) (0)	X	1
E00034	<b>GIFTED-TALENTED-INDICATOR-CODE</b> Student is participating in a state-approved Gifted/Talented program. 1 = Yes 0 = No	(G/T) (1) (0)	Y	1
E0919	<b>AT-RISK-INDICATOR-CODE</b> Student is designated as being at risk of dropping out of school under state-mandated academic criteria only. 1 = Yes 0 = No	(AR) (1) (0)	Z	1
E0031	<b>CAREER-AND-TECHNICAL-ED-IND-CD</b> Indicates whether student is enrolled in one or more state-approved vocational education courses. (Grades 6-12, all programs) 1 = Enrolled in one or more state-approved career and technical courses as an elective 2 = Participant in the district's career and technical coherent sequence of courses 0 = No participation in career and technical courses	(CT) (1) (2) (0)	AA	1

†This element is not part of the PEIMS data collection system.

	<p><b>YEARS IN U.S. SCHOOLS†</b>  <b>NOTE:</b> Applicable for TELPAS grades 1–12 and TELPAS Alternate grades 2–12.</p> <p>1 = First enrolled in U.S. schools during part or all of the current school year  2 = Has been enrolled in U.S. schools for all or part(s) of 2 school years  3 = Has been enrolled in U.S. schools for all or part(s) of 3 school years  4 = Has been enrolled in U.S. schools for all or part(s) of 4 school years  5 = Has been enrolled in U.S. schools for all or part(s) of 5 school years  6 = Has been enrolled in U.S. schools for all or part(s) of 6 or more school years</p>	<p>YEARS IN US SCHOOLS (YRS on "Register Students" screen)  (Yr 1)  (Yr 2)  (Yr 3)  (Yr 4)  (Yr 5)  (Yr 6 or more)</p>	AG	1
	<p><b>PARENTAL DENIAL CODE</b>  The parent or guardian has denied placement of the student in any special language program.</p> <p><b>NOTE:</b> Applicable for TELPAS and TELPAS Alternate only.  1 = Yes  0 = No  <b>NOTE:</b> "Yes" is equivalent to a value of "C" in the PARENTAL-PERMISSION-CODE (PEIMS data element E0896).</p>		AH	1
<b>TEST ADMINISTRATION INFORMATION</b>				
	<p><b>GROUP NAME†</b>  If you chose to receive your precode materials by class group, this field will be used to determine the sort order.  If this field is left blank initially, it will be defaulted to "NO GROUP NAME GIVEN". To remove unwanted group names, replace with "NO GROUP NAME GIVEN".  Valid values: A-Z; a-z; 0-9; hyphen; apostrophe; period; embedded spaces; colon</p>		E	20
	<p><b>LOCAL USE†</b>  Valid values: 0-9, blank</p>		AB-AE	4
	<p><b>END-OF-COURSE CODE†</b>  <b>NOTE:</b> The following codes are applicable for STAAR EOC and STAAR Alternate 2.  A1 = Algebra I  A2 = Algebra II (Not applicable to STAAR Alternate 2)  BI = Biology  E1 = English I  E2 = English II  E3 = English III (Not applicable to STAAR Alternate 2)  US = U.S. History</p>		AI	2
	<p><b>TEST FORMAT - READING†</b>  <b>NOTE:</b> Applicable for STAAR grades 3-8 only.  P = Paper (default if blank and there are no PNP setting for this subject)  O = Online</p>		AJ	1
	<p><b>TEST FORMAT - MATHEMATICS†</b>  <b>NOTE:</b> Applicable for STAAR grades 3-8 only.  P = Paper (default if blank and there are no PNP setting for this subject)  O = Online</p>		AK	1

†This element is not part of the PEIMS data collection system.

	<b>TEST FORMAT - SCIENCE†</b>  <b>NOTE:</b> Applicable for STAAR grades 3-8 only. P = Paper (default if blank and there are no PNP setting for this subject) O = Online		AL	1
	<b>TEST FORMAT - SOCIAL STUDIES†</b>  <b>NOTE:</b> Applicable for STAAR grades 3-8 only. P = Paper (default if blank and there are no PNP setting for this subject) O = Online		AM	1
	<b>TEST FORMAT - WRITING†</b>  <b>NOTE:</b> Applicable for STAAR grades 3-8 only. P = Paper (default if blank and there are no PNP setting for this subject) O = Online		AN	1
	<b>TEST FORMAT - EOC†</b>  <b>NOTE:</b> Applicable for all STAAR EOC tests. P = Paper O = Online (default if no value is provided)		AO	1
	<b>ACTION-INDICATOR†</b> D = Delete Used to unregister students from the administration M = Move Used to move student registrations from campus to campus within a district or between districts  <b>NOTE:</b> Applicable for STAAR grades 3–8 and EOC administration registrations only.		AS	1
	<b>TEST CODE†</b>  <b>NOTE:</b> Applicable for STAAR Alternate 2, TELPAS, and TELPAS Alternate only. Not required; populated on student registration export		AT	5
	<b>TELPAS CODE†</b> <b>NOTE:</b> Applicable for TELPAS only. H = Holistic Ratings only (Writing for grades 2-12; all language domains for grades K-1) O = Online Listening & Speaking and Reading test only A = All applicable (Holistic Rating Writing test, Online Listening & Speaking test, and Online Reading test for grades 2–12; Holistic Ratings only for grades K–1) N = None (Used when no registration record is created. Used only for updating student information, such as Years in U.S. Schools.)		AV	1

†This element is not part of the PEIMS data collection system.

	<p><b>STAAR EOC TEST VERSION CODE†</b>  Enter online testing PNP accommodations needed for this subject:  B = Refreshable Braille Device and Screen Reader (delivered for English I, English II, and U.S. History only)  E = Spelling Assistance (delivered for English I, English II, and English III only)  R = Content and Language Supports (not available for Algebra II or English III)  T = Text-to-Speech (includes click word)  V = ASL Signed Videos (not available for Algebra II or English III)</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p>Leave blank for no PNP accommodations or designated supports.</p> <p><b>NOTES:</b></p> <ul style="list-style-type: none"> <li>• They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</li> <li>• The Refreshable Braille Device and Screen Reader (B) and ASL Signed Videos (V) accommodations will be available beginning with the spring 2019 administrations.</li> </ul>		AW	6
	<p><b>ABOVE-GRADE CODE†</b>  (Applicable for STAAR grades 3–8 administrations)  Valid codes are 04, 05, 06, 07 and 08</p>		AX	2
	<p><b>UNSCHOOLED ASYLEE/REFUGEE CODE†</b>  <b>NOTE:</b> Applicable for TELPAS and TELPAS Alternate only.  Y = Yes  N = No</p>		AY	1
	<p><b>STUDENTS WITH INTERRUPTED FORMAL EDUCATION (SIFE) CODE†</b>  <b>NOTE:</b> Applicable for TELPAS and TELPAS Alternate only.  Y = Yes  N = No</p>		AZ	1
	<p><b>TELPAS SESSION NAME †</b>  <b>NOTE:</b> Applicable for TELPAS only.  If you choose to populate this field, it will be used to create and place student test assignments into sessions named with this value appended with "- &lt;test&gt;".  For example:</p> <p>TELPAS student is being registered for TELPAS using TELPAS CODE= A, and TELPAS SESSION NAME is set to "GRADE 4", the test assignments will be placed into the following three sessions: Listening and Speaking test assignment will be put into a session called "GRADE 4 - p04ls", Reading test assignment will be placed into a session called "GRADE 4 - p04re", and the Writing test assignment will be placed into a session called "GRADE 4 - p04wr".</p> <p>If the field is left blank, student test will not be put into a session. If the field is populated and at the time of the import it is determined that session should not be auto create, you may select "Don't Auto Create Test Sessions" when performing the student registration import and the session field will be ignored.</p> <p>Valid values: A-Z; a-z; 0-9; hyphen; apostrophe; period; embedded spaces; colon</p>		BC	20

†This element is not part of the PEIMS data collection system.

	<p><b>TEST VERSION CODE - READING†</b>  <b>(NOTE: Applicable for STAAR grades 3–8 only.)</b>  This column denotes the test delivery method and accommodations for a student, by subject.</p> <p>Enter online testing PNP accommodations needed for this subject:  B = Refreshable Braille Device and Screen Reader  R = Content and Language Supports  T = Text-to-Speech  V = ASL Signed Videos</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p><b>NOTE: They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</b></p> <p>A value of B cannot be combined with E, T, or V; it can only be used alone or in combination with R and/or D for tests delivered in English. All other PNP accommodation codes can be used in combination with one another and/or with D.</p>		BD	6
	<p><b>TEST VERSION CODE - MATHEMATICS†</b>  <b>(NOTE: Applicable for STAAR grades 3–8 only.)</b>  This column denotes the test delivery method and accommodations for a student, by subject.</p> <p>Enter online testing PNP accommodations needed for this subject:  M = Basic Calculator (Grades 3–7 only)  R = Content and Language Supports  T = Text-to-Speech (includes click word)  V = ASL Signed Videos</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p><b>NOTE: They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</b></p>		BE	6
	<p><b>TEST VERSION CODE - SCIENCE†</b>  <b>(NOTE: Applicable for STAAR grades 3–8 only.)</b>  This column denotes the test delivery method and accommodations for a student, by subject.</p> <p>Enter online testing PNP accommodations needed for this subject:  M = Basic Calculator (grade 5 only)  R = Content and Language Supports  T = Text-to-Speech (includes click word)  V = ASL Signed Videos</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p><b>NOTE: They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</b></p>		BF	6

†This element is not part of the PEIMS data collection system.

	<p><b>TEST VERSION CODE - SOCIAL STUDIES†</b>  <b>(NOTE: Applicable for STAAR grades 3–8 only.)</b>  This column denotes the test delivery method and accommodations for a student, by subject.</p> <p>Enter online testing PNP accommodations needed for this subject:  B = Refreshable Braille Device and Screen Reader  R = Content and Language Supports  T = Text-to-Speech (includes click word)  V = ASL Signed Videos</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p><b>NOTE: They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</b></p> <p>A value of B cannot be combined with T or V; it can only be used alone or in combination with R and/or D for tests delivered in English. All other PNP accommodation codes can be used in combination with one another and/or with D.</p>		BG	6
	<p><b>TEST VERSION CODE - WRITING†</b>  <b>(NOTE: Applicable for STAAR grades 3–8 only.)</b>  This column denotes the test delivery method and accommodations for a student, by subject.</p> <p>Enter online testing PNP accommodations needed for this subject:  B = Refreshable Braille Device and Screen Reader  E = Spelling Assistance  R = Content and Language Supports  T = Text-to-Speech (includes click word)  V = ASL Signed Videos</p> <p>Enter Designated Supports for this subject:  D = Designated Supports for a student testing online</p> <p><b>NOTE: They may be entered in any order. No punctuation. Example: TR in this column is for a student who requires Text-to-Speech and Content and Language Supports. The test will be delivered online.</b></p> <p>A value of B cannot be combined with E, T, or V; it can only be used alone or in combination with R and/or D for tests delivered in English. All other PNP accommodation codes can be used in combination with one another and/or with D.</p>		BI	6
	<p><b>ONLINE TEST GROUP NAME - READING†</b>  For grades 3–8 online registrations only</p> <p><b>NOTE: If this field is left blank initially, it will be defaulted to “NO GROUP NAME GIVEN”. To remove unwanted group names, replace with “NO GROUP NAME GIVEN”.</b></p>		BJ	20
	<p><b>ONLINE TEST GROUP NAME - MATHEMATICS†</b>  For grades 3–8 online registrations only</p> <p><b>NOTE: If this field is left blank initially, it will be defaulted to “NO GROUP NAME GIVEN”. To remove unwanted group names, replace with “NO GROUP NAME GIVEN”.</b></p>		BK	20

†This element is not part of the PEIMS data collection system.

	<p><b>ONLINE TEST GROUP NAME - SCIENCE†</b> For grades 3–8 online registrations only</p> <p><b>NOTE:</b> If this field is left blank initially, it will be defaulted to “NO GROUP NAME GIVEN”. To remove unwanted group names, replace with “NO GROUP NAME GIVEN”.</p>		BL	20
	<p><b>ONLINE TEST GROUP NAME - SOCIAL STUDIES†</b> For grades 3–8 online registrations only</p> <p><b>NOTE:</b> If this field is left blank initially, it will be defaulted to “NO GROUP NAME GIVEN”. To remove unwanted group names, replace with “NO GROUP NAME GIVEN”.</p>		BM	20
	<p><b>ONLINE TEST GROUP NAME - WRITING†</b> For grades 3–8 online registrations only</p> <p><b>NOTE:</b> If this field is left blank initially, it will be defaulted to “NO GROUP NAME GIVEN”. To remove unwanted group names, replace with “NO GROUP NAME GIVEN”.</p>		BN	20
	<p><b>RETESTER INDICATOR-MA†</b> P = Previously met passing standard for mathematics.</p> <p><b>NOTE:</b> Applicable for STAAR grades 5 and 8 retest administrations only. Field is for information purposes only; value cannot be changed via upload.</p>		BO	1
	<p><b>RETESTER INDICATOR-RE†</b> P = Previously met passing standard for reading.</p> <p><b>NOTE:</b> Applicable for STAAR grades 5 and 8 retest administrations only. Field is for information purposes only; value cannot be changed via upload.</p>		BP	1
	<p><b>ONLINE TEST LANGUAGE - READING†</b> For online testers in grades 3–5, enter language for this subject. E = English S = Spanish <b>NOTE:</b> Spanish may not be available for all tests. Blank defaults to English.</p>		BQ	1
	<p><b>ONLINE TEST LANGUAGE - MATHEMATICS†</b> For online testers in grades 3–5, enter language for this subject. E = English S = Spanish <b>NOTE:</b> Spanish may not be available for all tests. Blank defaults to English.</p>		BR	1
	<p><b>ONLINE TEST LANGUAGE - SCIENCE†</b> For online testers in grades 3–5, enter language for this subject. E = English S = Spanish <b>NOTE:</b> Spanish may not be available for all tests. Blank defaults to English.</p>		BS	1

†This element is not part of the PEIMS data collection system.

	<p><b>ONLINE TEST LANGUAGE - WRITING<sup>†</sup></b>  For online testers in grades 3–5, enter language for this subject.  E = English  S = Spanish</p> <p><b>NOTE:</b> Spanish may not be available for all tests. Blank defaults to English.</p>		BT	1
E1524	<p><b>TX-UNIQUE-STAFF-ID - READING</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		BW	10
E1524	<p><b>TX-UNIQUE-STAFF-ID - MATHEMATICS</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		BX	10
E1524	<p><b>TX-UNIQUE-STAFF-ID - SCIENCE</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		BY	10
E1524	<p><b>TX-UNIQUE-STAFF-ID - SOCIAL STUDIES</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		BZ	10
E1524	<p><b>TX-UNIQUE-STAFF-ID - WRITING</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		CA	10
E1524	<p><b>TX-UNIQUE-STAFF-ID - EOC</b>  Enter the 10-digit ID number for the student's lead teacher in this subject.  Valid values: 0-9</p> <p><b>NOTE:</b> This optional field will be available beginning with the spring 2019 STAAR administrations. For the December 2018 administration, the field header should remain in place with no data populating the fields.</p>		CB	10

<sup>†</sup>This element is not part of the PEIMS data collection system.



## Addendum

Registration layout in CSV column order, with usage by testing program.

STAAR Alternate 2	TELPAS	TELPAS Alternate	STAAR 3–8	STAAR EOC	Field Name	CSV Column
X	X	X	X	X	Grade-Level-Code	A
X	X	X	X	X	Campus-ID-of-Enrollment	B
X	X	X	X	X	District-Name	C
X	X	X	X	X	Campus-Name	D
X	X	X	X	X	Group Name	E
X	X	X	X	X	Last-Name	F
X	X	X	X	X	First-Name	G
X	X	X	X	X	Middle-Initial	H
X	X	X	X	X	PEIMS-ID	I
X	X	X	X	X	Sex-Code	J
X	X	X	X	X	Date-of-Birth	K
X	X	X	X	X	Hispanic-Latino-Code	L
X	X	X	X	X	American-Indian-Alaska-Native-Code	M
X	X	X	X	X	Asian-Code	N
X	X	X	X	X	Black-African American-Code	O
X	X	X	X	X	Native-Hawaiian-Pacific-Islander-Code	P
X	X	X	X	X	White-Code	Q
X	X	X	X	X	Economic-Disadvantage-Code	R
X	X	X	X	X	Title-I-Part-A-Indicator-Code	S
X	X	X	X	X	Migrant-Indicator-Code	T
X	X	X	X	X	LEP-Indicator-Code	U
X	X	X	X	X	Bilingual-Program-Type-Code	V
X	X	X	X	X	ESL-Program-Type-Code	W
X	X	X	X	X	Special-Ed-Indicator-Code	X
X	X	X	X	X	Gifted-Talented-Indicator-Code	Y
X	X	X	X	X	At-Risk-Indicator-Code	Z
X	X	X	X	X	Career-And-Technical-Education-Code	AA
X	X	X	X	X	Local Use	AB–AE
X	X	X	X	X	Local-Student-ID (assigned by district)	AF
	X	X			Years in U.S. Schools	AG
	X	X			Parental Denial Code	AH
X				X	End-of-Course Code	AI
			X		Test Format - Reading	AJ
			X		Test Format - Mathematics	AK
			X		Test Format - Science	AL

STAAR Alternate 2	TELPAS	TELPAS Alternate	STAAR 3-8	STAAR EOC	Field Name	CSV Column
			X		Test Format - Social Studies	AM
			X		Test Format - Writing	AN
				X	Test Format - EOC	AO
			X	X	Action-Indicator	AS
X	X	X			Test Code	AT
	X				TELPAS Code	AV
				X	STAAR EOC Test Version Code	AW
			X		Above-Grade Code	AX
	X	X			Unschooler Asylee/Refugee Code	AY
	X	X			Students with Interrupted Formal Education (SIFE) Code	AZ
					Test Assessment Type*	BA
X	X	X	X	X	TX-Unique-Student-ID	BB
	X				TELPAS Session Name	BC
			X		Test Version Code - Reading	BD
			X		Test Version Code - Mathematics	BE
			X		Test Version Code - Science	BF
			X		Test Version Code - Social Studies	BG
X	X	X	X	X	Home County/District/Campus Code	BH
			X		Test Version Code - Writing	BI
			X		Online Test Group Name - Reading	BJ
			X		Online Test Group Name - Mathematics	BK
			X		Online Test Group Name - Science	BL
			X		Online Test Group Name - Social Studies	BM
			X		Online Test Group Name - Writing	BN
			X		Retester Indicator-MA	BO
			X		Retester Indicator-RE	BP
			X		Online Test Language - Reading	BQ
			X		Online Test Language - Mathematics	BR
			X		Online Test Language - Science	BS
			X		Online Test Language - Writing	BT
					Interim Test Off Grade - Reading*	BU
					Interim Test Off Grade - Mathematics*	BV
			X		TX-Unique-Staff-ID - Reading	BW
			X		TX-Unique-Staff-ID - Mathematics	BX
			X		TX-Unique-Staff-ID - Science	BY
			X		TX-Unique-Staff-ID - Social Studies	BZ

<b>STAAR Alternate 2</b>	<b>TELPAS</b>	<b>TELPAS Alternate</b>	<b>STAAR 3-8</b>	<b>STAAR EOC</b>	<b>Field Name</b>	<b>CSV Column</b>
			X		TX-Unique-Staff-ID - Writing	CA
				X	TX-Unique-Staff-ID - EOC	CB

\*Field used for Interim Assessments only